

**INVITATION FOR EXPRESSION OF INTEREST (EOI)**

Registration Number: C-186/2001

**ESTABLISHMENT OF FIRE SAFETY SYSTEM AT K. FUNADHOO OIL TERMINAL**

Date: 09<sup>th</sup> January 2022

Reference: 60 PRE/2022/7

State Trading Organization Plc (STO) invites interested eligible parties meeting the requirements set out in attached Terms of Reference (TOR) to submit written Expression of Interest (EOI) for Establishment of Fire Safety System at K. Funadhoo Oil Terminal.

The selected Parties will then be invited to submit a more detailed proposal through a restricted request for proposal process.

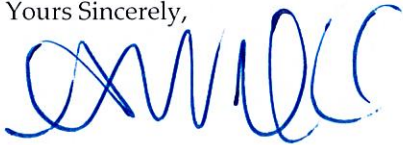
To guide you in the preparation of the EOI, please find enclosed:

- a. Annex I: Terms of reference
- b. Annex II: Instructions to bidders
- c. Annex III: EOI Cover letter
- d. Annex IV: EOI Proposal submission form

Interested Parties may arrange to visit the site to conduct a site investigation / discussion and get more information for the EOI, however all relevant expenses shall be borne by the respective party.

This letter is not to be construed in any way as an offer to contract with you/your company.

Yours Sincerely,



Abdul Wahid Moosa  
General Manager  
Procurement Department

## ANNEX I

### TERMS OF REFERENCE (TOR)

#### ESTABLISHMENT OF FIRE SAFETY SYSTEM AT K. FUNADHOO OIL TERMINAL.

##### 1. Introduction

State Trading Organization PLC (STO) wishes to invite Expression of Interest (EOI) from interested eligible parties for Establishment of Fire Safety System at K. Funadhoo Oil Terminal. Suitably qualified Parties for the scope of work will be contacted by STO and required to submit their proposed approach, work plan (including deliverables and indicative timing) prior to contracting. This will be specified with the service provider as and when required for each event.

##### 2. Project overview



Site location: K. Funadhoo,

Terminal Existing capacity: 350,000 BBL

## 2.1 Key components of the project includes:

Supply, Erection, Testing and commissioning of following Fire Fighting System components. And Installation of Stationary Pumps and associated piping to provide fire protection and suppression in compliance with the relevant NFPA codes for the following:

### 2.1.1 FUEL FARM SECTOR

- Tanks Fixed Foam Extinguishing System
- Tank Fixed Fire Cooling Water System
- Bund wall area protection foam system
- Fire Detection and Notification System
- Fire Hydrants
- Portable Fire Extinguishers

### 2.1.2 MAIN JETTY AND INNER JETTY

- Foam monitors
- International Shore Connection
- Fire Hydrants
- Fire Detection and Notification system
- Portable Fire Extinguishers

### 2.1.3 OVER THE ISLAND SECTOR

- Fire Hydrant System
- Fire Detection System
- Fire Alarm System
- Water and Foam-Water Sprinklers Protection for specific buildings
- Portable Fire Extinguishers
- Terminal buildings

## 2.2 Scope Statement

### 2.2.1 Phase 1: Preliminary survey, Engineering Design

Stage	Scope	Deliverables
1. Engineering Design	Carry our required surveys and detailed engineering design to be submitted for approval	Detailed engineering design for construction

### 2.2.2 Phase 2: Procurement

1. Equipment	<ol style="list-style-type: none"> <li>1. Submit vendor list for equipment</li> <li>2. Once approved, procure equipment</li> </ol>	<ol style="list-style-type: none"> <li>1. Vendor list for approval</li> <li>2. Equipment delivery schedule</li> <li>3. Warehousing plan</li> </ol>
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### 2.2.3 Phase 3: Construction and Commissioning

- Submit safety plan
- Provide key personnel details
- Submit quality plan
- Submit environmental plan
- Submit work schedule
- Submit all drawings and all approvals in place
- Mobilization of construction team
- Conduct progress review meetings and submit progress report
- Meet milestones as prescribed by STO
- On completion, complete commissioning
- Snag list complete
- Project handover



## Annex II

### INSTRUCTIONS TO BIDDERS

#### ESTABLISHMENT OF FIRE SAFETY SYSTEM AT K. FUNADHOO OIL TERMINAL.

#### 1. General Condition

- 1.1 STO invites EOI's for Establishment of Fire Safety System at K. Funadhoo Oil Terminal.
- 1.2 The Bidder shall bear all costs associated with the preparation and submission of the EOI, and STO will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the solicitation.
- 1.3 To assist in the assessment and comparison of EOI proposals, STO may, at STO's discretion, ask any proponent to submit any documents (including and not limited to some mandatory documents) for clarification and verification of the Bidder's EOI proposal.

#### 2 Preparation of EOI

The EOI must comprise the following documents:

- 2.1 EOI Cover letter
- 2.2 EOI Submission Form
- 2.3 Bidder details: company's business name, country of incorporation, registry number; address of the corporate headquarters and its branch office(s), date of incorporation and/or commencement of business, company's Memorandum of Association and Article of Association.
- 2.4 Details of individual who will serve as the point of contact for STO from the side of the Bidder, including Name, Designation, Address, Telephone Number, E-Mail Address, Fax Number, and Power of Attorney from the Bidder.
- 2.5 Company Profile and shareholders details
- 2.6 Reference letter/s of work Experience of the bidder
- 2.7 Team Experience: CVs of team members as per Annexure IV.

### 3 Submission of EOI

- 3.1 The EOI shall be type written and signed by the Bidder or a person or persons, duly authorized by the bidder to submit the bid.
- 3.2 The Bidder shall submit their EOI via email to [tenders@sto.mv](mailto:tenders@sto.mv) clearly stated **“Establishment of Fire Safety System at K. Funadhoo Oil Terminal”**.
- 3.3 Deadline for submission is **24<sup>th</sup> January 2022, 1600hrs**, Maldives Time. EOI Proposal should be emailed to [tenders@sto.mv](mailto:tenders@sto.mv) along with required documents, on or before the submission deadline.
- 3.4 STO may, at its discretion, extend this deadline for the submission of the EOI, in which case all rights and obligations of STO and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended.
- 3.5 Any EOI received by STO after the deadline for submission of EOI will be rejected and returned unopened to the Bidder.
- 3.6 The Bidder may withdraw its EOI after submission, provided that written notice of the withdrawal is received by STO prior to the deadline for submission. No EOI may be modified after passing of the deadline for submission of EOI.
- 3.7 All EOI shall be addressed to;

Abdul Wahid Moosa  
General Manager  
Procurement Department.  
State Trading Organization Plc.  
Boduthakurufaanu Magu, Male'  
Email: [tenders@sto.mv](mailto:tenders@sto.mv)

#### 4 Criteria for shortlisting applications

4.1 Bidders should have successfully completed minimum **1 (One)** projects of similar nature and possess good knowledge of all concepts, principles and approaches required for the assignment. If companies come together as Joint Ventures, Consortiums etc., both the main contractor and the affiliated contractor shall meet the Shortlisting Criteria set herewith.

Experience of the proponent will be;

- a. Validated by reference letter, (with the supporting documents if the project value is not mentioned in the reference letter), issued to the proponent by the respective client.
- b. Validated by completion letter, (with supporting documents), issued to the proponent by the respective client.
- c. Supporting documents may include contractual agreements, project award notification letters and similar other documents issued to the proponent by the respective client.
- d. Measured with the similar nature of work completed within the last 10 years.
- e. Similar nature of work: **Establishment of Fire Safety System in a Multi-Product Fuel Terminal with a Minimum Storage Capacity of 630,000 BBL's (100,000,000 liters)**

#### 5 Evaluation of EOI

5.1 To assist in the examination, evaluation and comparison of EOI's, STO may at its discretion ask the Bidder for clarification of its EOI. The request for clarification and the response shall be in writing via email and no change in substance of the EOI shall be sought, offered or permitted.

5.2 STO will examine the EOI to determine whether it is complete, whether any computational errors have been made, whether the documents have been properly signed, and whether the EOI is generally in order.

5.3 Prior to the detailed evaluation, STO will determine the substantial responsiveness of each EOI through preliminary examination of documents submitted. A substantially responsive offer is one which conforms to all the terms and conditions of the EOI. STO reserves the right to waive minor deviations if they do not affect the capability of an applicant to perform the work.

5.4 An EOI determined as not substantially responsive will be rejected by STO.

5.5 This EOI does not entail any commitment on the part of STO, either financial or otherwise. STO reserves the right to accept or reject any EOI without incurring any obligation to inform the affected applicant/s of the grounds.

5.6 For additional information, clarification or any communication relating to this EOI, bidders may write to

[tenders@sto.mv](mailto:tenders@sto.mv)

5.6.1 Deadline for clarifications: **14<sup>th</sup> January 2022, 1600hrs** Maldives local time.

5.6.2 Responses to all clarifications will be sent on the **18<sup>th</sup> of January 2022**.

## 6 Notices

6.1 This Invitation for an EOI does not constitute a solicitation. STO reserves the right to change or cancel the requirement at any time during the EOI and/or Selective Tender Process. Thus, submitting a reply to this Invitation for an EOI does not automatically guarantee that the party will be considered for the Selective Tender Process. STO undertakes to maintain confidentiality and protect information contained in the bidding documents to be used for any other purpose other than for this Bid.

6.2 Bidders may attend a site discussion to ensure understanding of the opportunity and the requirement of the EOI.



*Annex-III - Cover Letter*

To: Mr. Abdul Wahid Moosa  
General Manager  
Procurement Department.  
State Trading Organization Plc.  
Boduthakurufaanu Magu, Male'  
Email: [tenders@sto.mv](mailto:tenders@sto.mv)

Date: 24<sup>th</sup> January 2022

**ESTABLISHMENT OF FIRE SAFETY SYSTEM AT K. FUNADHOO OIL TERMINAL.**

The intent of this Letter is to provide a written expression, in response to EOI Notice (60- PRE/2022/7) to hire a party for Establishment of Fire Safety System at K. Funadhoo Oil Terminal.

We/I, the undersigned, declare that:

The EOI proposal comprise the following documents;

- a. EOI Cover letter
- b. EOI Submission Form
- c. Bidder details: company's business name, country of incorporation, registry number; address of the corporate headquarters and its branch office(s), date of incorporation and/or commencement of business, company's Memorandum of Association and Article of Association.
- d. Details of individual who will serve as the point of contact for STO from the side of the Bidder, including Name, Designation, Address, Telephone Number, E-Mail Address, Fax Number, and Power of Attorney from the Bidder
- e. Company Profile and Shareholders details
- f. Reference letter/s of work Experience of the bidder
- g. Team Experience: Team members' CV.

In witness thereof, we submit this EOI proposal under and in accordance with the terms of the Information for bidders and TOR document.

Yours faithfully,

Date:(to be filled by bidder)

(Signature, name and designation of the Authorized signatory to be filled in by the Bidder)

(Seal of Bidder should be stamped here)

**Annex IV**

**EOI Submission Form**

**Establishment of Fire Safety System at K. Funadhoo Oil Terminal.**

**1. Background**

**1.1 Contact**

<b>Name</b>	
<b>Physical address</b>	
<b>Mailing address</b>	
<b>Telephone</b>	
<b>e-mail</b>	
<b>Website</b>	

**1.2 Legal Registration (if any)**

<b>Place of registration &amp; registration No.</b>	<b>Date of incorporation</b>	<b>Director's names</b>

### 1.3 Completed works

Outline of assignments relevant to this present EOI that were completed by the Bidder within last 10 years, (Accepted as reference letters / Completion letters issued by client for similar nature of work: **Establishment of Fire Safety System in a Multi-Product Fuel Terminal with a Minimum Storage Capacity of 630,000 BBL's (100,000,000 liters)**)

Name of client and contact details	Project location	Description (include title of the project and brief statement describing the nature of the assignment) –	Details of Affiliated or Sub- Contracting Parties (if any)		Storage capacity (MT)	Project Value (MVR/USD)	Product Type (JET Fuel/ Diesel /Petrol)	Completed Date
			Company Name	Scope of work				

### 1.4 Ongoing works

Details of current projects in progress (Accepted only as reference letters, contract or award notification letters issued by client)

Name of client and contact details	Project location	Description (include title of the project and brief statement describing the nature of the assignment) –	Details of Affiliated or Sub- Contracting Parties (if any)		Storage capacity (MT)	Project Value (MVR/USD)	Product Type (JET/ Fuel Diesel/ Petrol)	Completion Date
			Company name	Scope of work				

## 2 Team Experience:

Bidder shall submit CV's of below mentioned team members. Qualification documents and work experience reference letters to be provided upon request from STO to validate and measure the experience/capability.

#	Field experience (years)
Project Manager	Minimum 10 years managing fuel terminal related projects
Project Engineer	Minimum 10 years of experience related to fuel terminal projects
Construction Manager	Minimum 5 years of construction experience related to fuel terminal projects

### 2.1 Details of project team (including affiliated members)

1.	Title of position: Project Manager
	Name:
	<input type="checkbox"/> Company Staff <input type="checkbox"/> Affiliated member (Consent letter of the affiliated member shall be provided) <i>(please tick the appropriate box)</i>
	Highest Qualification:
	Experience (# of years):
2.	Title of position: Project Engineer
	Name:
	<input type="checkbox"/> Company Staff <input type="checkbox"/> Affiliated member (Consent letter of the affiliated member shall be provided) <i>(please tick the appropriate box)</i>
	Highest Qualification:
	Experience (# of years):

3.	Title of position: Construction Manager
	Name:
	<input type="checkbox"/> Company Staff <input type="checkbox"/> Affiliated member (Consent letter of the affiliated member shall be provided) <p style="text-align: right;"><i>(please tick the appropriate box)</i></p>
	Highest Qualification:
	Experience (# of years):

### 3 Certification

I, the undersigned, warrant that the information provided in this form is correct and, in the event of changes, details will be provided as soon as possible:

Name:

Title / Designate:

Signature:

Date:

Company Seal / Stamp